

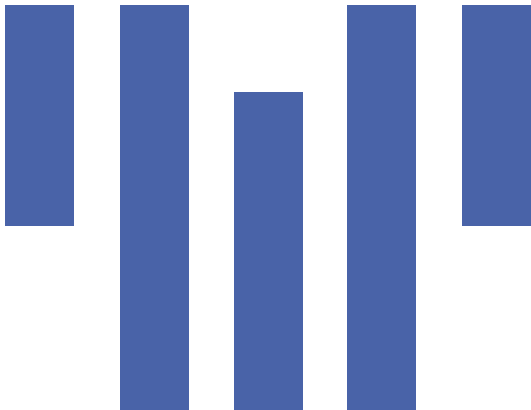


YOUNG IN PRISON

YOUNG
IN PRISON
ANNUAL
REPORT
2017



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YOUNG IN PRISON

1. INTRODUCTION

IN 2017 WE:

- Reached out to around 2000 youth in 12 youth prisons in 4 countries.
- Officially launched the Freedom Lamp at the Salone di Mobile design fair in Milan, Italy.
- Celebrated our 15th anniversary.
- Organized the 8th YiPArt photo auction and raised € 92.540.

VISION

- Young in Prison envisions a world in which children and youth in conflict with the law get a fair chance to realize their potential.
- Young in Prison believes that creativity liberates the potential of every child in conflict with the law to contribute positively to society.



YiPMade Malawi. Photo: Young in Prison

Statutory name: Stichting Young in Prison
Place: Amsterdam, The Netherlands
Legal entity: Foundation (Stichting)
Latest change in statutes: November 19th, 2009

2. CHAIRMAN STATEMENT

Looking back at 2017

The year 2017 was marked by several exciting and notable events for Young in Prison:

- Our Dutch pre-release and post-release Programmes have become the backbone of the organisation with 1200 workshop hours (a growth of 16% in comparison to 2016) and 29 mentor-mentee matches in 2017. Both Programmes were evaluated by the University of Applied Sciences (UAS) in Leiden. Their evaluations concluded that our work provides a positive experience to the participating youths, prison staff and post-release volunteer mentors.
- We organized the 8th YiPArt photo auction and the 15th anniversary of Young in Prison at the same day. Together, we looked back at 15 years of working with youth in conflict with the law. The auction generated an income of € 92.540, which will be used to fund (international) initiatives and improve YiP's financial health.
- Unfortunately, our organisation in South Africa faced a leadership void that ultimately led to the decision to end YiPSA's activities. In response to this event, we are currently looking for new partner organisations with whom we can resume our activities in South Africa.

In 2017 the Young in Prison board approved the following policy documents:

- Annual Report 2017, including financial report
- Year Plan for 2018, including budget

Budget overview

The total realised income in 2017 was € 488.977 of which € 92.540 was generated by the YiPArt photo auction. Our budgeted income of € 531.369 was not met after an anticipated EU funding was unsuccessful. Our realised and budgeted expenditure were almost identical in 2017: € 481.442 versus € 481.182.

The Future

The aim for 2018 is to grow and improve our Dutch Programme and strengthen our international partnerships and collaboration with 3 new international projects.

A word of thanks

After 14 committed years, Cazijn Langelier decided to resign as a chairman of the board in March 2018. YiP is what it is today because of his incredible loyalty, drive and pragmatic problem solving capabilities.

I would like to thank everyone who has contributed to YiP: management, staff members, Advisory Board, Committee of Recommendation and the volunteers who have, once again, dedicated their spare time and creative energy. YiP is incredibly grateful to all its wonderful sponsors and friends that enable us to improve the lives of youth in conflict with the law.

Michiel van Wijk, chairman



3. PROGRAMMES

The Netherlands

I. PRE-RELEASE

ACTIVITIES

The pre-release programme consolidated the numbers of workshops after the rapid increase of activities in 2016. YiP NL provided approximately 1200 hours of workshops in 14 disciplines of arts and sports in 5 (out of 7) Dutch youth prisons. Powered by 22 workshop facilitators, YiP NL worked with around 650 detained youngsters. This is approximately 60% of the entire population in Dutch youth prisons.

Our biggest project this year was in Veenhuizen, where participating youth created a series of creative performances. YiP NL structurally developed programmes for the holidays in close cooperation with the schools in youth prisons Teylingereind and Hartelborgt. The ‘COntributing POSitively to SOciety’ (COPOSO) methodology was fully synchronized with the learning targets of these schools and their inspection criteria.

NUMBERS		
Activity	Workshops	Participants
Storytelling	107	247
Graffiti	153	390
Theatre	70	141
Acrobatics	36	178
Capoeira	45	240
Rap/songwriting	248	516
DJ / Beats	104	195
Urban dance	6	52
Spoken Word	6	15
Brass Band	103	451
(Kick)boxing	80	314
Judo	28	183
Tricking & free running	45	266

IMPACT

The (internal and external) evaluations show that all participants report joy and personal growth, and rate the value of their YiP learning experience a score of 8.2 (on a scale of 1-10). This is significantly higher than the ‘normal’ learning experience in a Dutch youth prison, which usually rates between 5.9 and 7.1. Participants report a feeling of connectedness with our facilitators: they feel trusted and taken seriously by Young in Prison.



Pre-release workshop NL. Photo: Young in Prison

II. POST-RELEASE

ACTIVITIES

The post-release programme concentrated in youth prison Hartelborgt in 2017. YiP NL works in close collaboration with the staff of Hartelborgt, who helps deciding which youth can participate in the mentorship programme. The post-release Programme was selected by the Oranjerfonds Groeiprogramme, a programme that funds the expansion of promising social initiatives. In 2017 YiP NL developed a plan to work towards 100% availability to all released youth in the Netherlands by 2020. To reach this goal, a digital application form will be developed to test a new procedure for selecting mentors and mentees in 2018.

NUMBERS		
Activity	Workshops	Participants
Post-release mentoring	aprox 18 sessions	29 mentors, 29 mentees

IMPACT

The external evaluation of the UAS Leiden showed that participants experience a 'good working relationship' with their mentors and report that the programme adds 'great value' to participants dealing with practical matters after their release. Participants see their mentors merely as coaches, even though the mentors themselves experienced the relationship as one between buddies. Participants feel safe and heard, which is proof the main objective of the programme (to create social capital) is reached for those who completed the evaluation (n = 11). 85% of the participants would recommend this programme to youth they know and are still in prison.



Youth Lab. Photo: Young in Prison

III. YOUTH LAB

ACTIVITIES

The Youth Lab is a group of youth who use their past experience in youth detention to improve the juvenile justice sector. The Youth Lab continued to grow and professionalise in 2017. YiP NL developed a leadership programme for participants who learned to coach, present themselves and train other ex-detainees. The main drivers of the programme are paid assignments for institutions such as the Dutch public prosecution office. Our trained juveniles helped prosecutors to establish a productive working relationship with youngsters who are suspected of a criminal offense.

In addition to the public prosecution office, the Youth Lab worked for 8 other organisations, including the municipality of Amsterdam and the National Probation service. The Youth Lab was selected by the Dutch Ministry of Justice and Security to develop and implement a programme in which Youth Lab members become buddies for detained juveniles. Detained juveniles reported that this was the first time throughout their detention that they were in contact with care-workers who fully understood their difficulties and challenges.

NUMBERS		
Activity	Workshops	Participants
Leadership	14 sessions	12
Lobby activities	13 sessions	12
Paid 'assignments'	23	12
Buddy Programme	6 buddy-trajects	8

IMPACT

Participating organisations reported that YiP Youth Lab helped them to meet the (international) demands of young participants and experienced significant growth in the level of professionalism after the training programmes. Of all participants, 75% found a steady day programme or job within a year. While it is too early to establish a causal relationship between this number and the YiP Youth Lab, it does demonstrate that participants seem to benefit from their experience.

Kenia

ACTIVITIES

After implementing a YiP programme in a youth prison in Nairobi, YADEN East Africa, our Kenyan partner, further developed its methodology to work with youth in conflict with the law. This was made possible thanks to a VOICE1 grant. As a result, YADEN executed a project called #lthechange in 2017 which will continue until the beginning of 2018.

#lthechange was set up as a creative and participatory learning project focusing on how to empower and engage youth. The project presented an innovative mechanism to empower and engage youth in conflict with the law, while at the same time inviting relevant stakeholders to share and learn from the experience. This approach is called 'Learn as you experience'.

The first part of the #lthechange project focused on targeting 100 youth from 5 different localities in Nairobi, Mombasa, Kisumu (Kenya), Kampala (Uganda) and Dar-es-Salaam (Tanzania). The second part focused on 50 stakeholders working in the field of youth in conflict with the law who were selected to participate in the project and to learn from the youths' experiences and development.

NUMBERS	
Activity	Participants
Reform activities	100 youth
Learner stakeholder sessions	50 stakeholders

IMPACT

"I figured we would learn from formal expert facilitators and was skeptical about learning from youth who had criminal records. After the sessions, however, I gained a lot of knowledge and understanding that i use in my research work. Many of my colleagues now want to join and I have invited 20 youth to the judiciary courts."

Madam Nanyonga,
participant learner stakeholder



Young in Prison in Kenya. Photo: YADEN

3. PROGRAMMES

Malawi

ACTIVITIES

The pre-release programme

Partner organisation Music Crossroads Malawi (MCM) continued their activities after the 3-year EU funded programme ended in 2016. MCM conducted creative workshops across four different youth prisons in Malawi; Kachere, Bzyanzi, Mzuzu and Kasungu prison. In collaboration with Voluntary Services Overseas Malawi (VSO), MCM is also implementing a Prison Health project with a focus on enhancing the basic health and nutrition of prisoners in Bzyanzi and Kasungu prisons. The main activity of this project is psychosocial counselling sessions in which an average of 10 inmates are supported with counselling related to crucial issues affecting their prison life.

NUMBERS	
Activity	Participants
Pre-release workshops	400 youth
Graduation YiPmade Academy	34 youths

Around 400 youths benefitted from the programme in 2017, of which 90 came from Bzyanzi, 130 Kachere, 70 in Mzuzu and 110 from Kasungu prison.

Post-release programme

In the past year, MCM was able to transform the YiPmade Academy into the ‘YiPmade Vocational Skills Centre Lilongwe’, reaching out to young (ex) offenders and people with albinism. With funding from the EU, MCM is implementing a vocational skills project at the YiPmade Academy, focusing on welding, manufacturing, tailoring, creative arts and music. The project offers entrepreneurial and job opportunities through six-month intensive training courses after which beneficiaries graduate with start-up tools to help them establish their enterprises. MCM has graduated a total of 34 young ex-prisoners and reports that over 20 have already established initiatives and a number of others have been employed.

Gered Gereedschap, a Dutch non-profit organisation made a special contribution to the YiPmade Academy. They donated two shipping containers converted into a mobile workshop. This workshop is now part of the YiPmade Academy.



Young in Prison in Kenya. Photo: workshop participants



YiPmade Malawi. Photo: MCM Malawi

3. PROGRAMMES

South Africa

Young in Prison South Africa continued implementing activities from the start of 2017 using funds that were locally generated. In the meantime, it was anticipated that the programme could continue with the support of an EU grant. However, when the grant was not rewarded to YiP in South Africa, hoped dwindled for the continuation of the project.

At the start of 2017 the director of Young in Prison in South Africa resigned. The leadership transition turned out to be challenging, leaving a leadership void. This situation spurred the need for the commissioning of an independent audit. The audit was executed in July and August 2017. It revealed the poor state of the organisational structure and, based on the outcome of the audit and in agreement with the local YiP SA board, we concluded to cease all YiP SA operations and start a search for another partner organisation to continue YiPs longstanding legacy in South Africa.

Young in Prison was founded to response to the terrible conditions witnessed at the Pollsmoor youth prison of in Cape Town back in 2002. The experience of the past 15 years in South Africa is engrained in the DNA of Young in Prison. It is our sincere hope that we will find a new partner that can continue supporting youth deprived of their liberty, in line with the vision of Young in Prison.



Photo: Young in Prison South Africa



4. FUNDRAISING AND COMMUNICATION

In 2017, YiP obtained financial support through a mix of donations, assignments, sales and grants.

The total income in 2017 is 488.977 euros. Most of these resources are generated from grants and assignments and are semi-structural. Most of our grants have a duration of 1 or 2 years. To manage the risk of short project loops it is important to source multiple and structural grants. By organising our YiP Art Photo auction every two years, we also attempt to make an incidental income stream more structural.

Income source	amount
Incidental (semi-structural)	
Grants/ subsidies	229.681
Incidental gifts	9.004
Assignments/ workshop	184.899
Sales – net result	61.690
Structural	
Monthly donors/ friends	3.703
total	488.977

FUNDRAISE STRATEGY

We generate funding for both international and Dutch projects. Rather than depending on grants, we want to increasingly shift to assignment-based projects. A growing number of assignment-based projects are proof of the demand for these kind of services for local stakeholders.

For our Dutch programme we have generated income through assignments from the juvenile prisons and from various organisations through our Youth Lab project. At an international level we have been involved in the acquisition of projects in Morocco and the Balkans. These projects will commence in 2018.

The assignments should cover the costs of the primary activities and also generate extra income that enables Young in Prison to remain involved in projects with a lack of funding.

Raising income through grants will remain an important strategy to gain finances for our Programmes , both in the Netherlands and internationally. In 2017 we started the process of assessing potential new funders and in 2018 this is intended to lead to relationships with new funders.

For the Dutch programme we aim to generate income from municipalities, especially for our post-release Programme. In 2017 we started exploring this new strategy, aiming for tangible leads in 2018

EXTERNAL COMMUNICATION

We identify the following target groups for our external communication:

- Our main target group: young people deprived of their liberty and young people in conflict with the law
- Interested individuals signed up in our database, around 5000 people
- Our monthly private donors
- Current and potential funders and grantors (current and potential new)
- Programme stakeholders such as prisons, government agencies, NGOs.
- Art lovers interested in of YiP Art
- Photographers and sponsors of YiP Art

We communicate with these groups using the following means

- Digital newsletter which we send out 4 times a year
- Website; mainly via news items
- Social media via Facebook, Instagram and Twitter.
- Hard copy folders, flyers, posters and brochures.
- The annual report, both narrative and financial.

4. FUNDRAISING AND COMMUNICATION

YIPART 2017

In October 2017, YiP organized the 8th edition of the YiPart photo auction. The YiPart Photo Auction has now become the largest photo auction in the Netherlands. It is an opportunity for art lovers to purchase a work of art while contributing to the positive reintegration of ex-detainees worldwide. YiPart 2017 raised a total of € 92,540.

The huge 3 by 2 meters portrait of Queen Máxima, photographed by Koos Breukel, was the most expensive work of this edition, followed by Patricia Steur's Kingi Indigenous & Kingi Krant (diptych).

We are very grateful to all the photographers that donated their work and to all the wonderful sponsors that helped realize YiPart 2017:



Photo: 'Koningin Máxima' by Koos Breukel.



4. FUNDRAISING AND COMMUNICATION

YIPMADE

The official launch of the Freedom Lamp took place at the gallery of Rosanna Orlandi in Milan, during the Salone del Mobile design fair in April 2017. Presenting the Freedom Lamp in Milan generated a lot of publicity and caught the attention of the Dutch Royal Family. Prince Constantijn van Oranje was interested in obtaining a Freedom Lamp. YiP director Raoul Nolen was invited to return to Milan to present the YiPmade project and the Freedom Lamp to King Willem Alexander, Queen Máxima and Lilianne Ploumen (former Minister of Foreign Trade and Development, during the official state visit of the Royal Family to Italy.)

Selling the Freedom Lamp to an international audience proved to be more difficult than expected. Due to disappointing sales figures and after several attempts to find new channels to sell the lamp, YiP and the Supervisory Board decided to stop actively promote the Freedom Lamp. The lamp, however, is still for sale at our webshop (<http://www.younginprison.org/en/yipmade/freedom-lamp>).



Freedom Lamp. Photo: Young in Prison



Freedom Lamp. Photo: Young in Prison

4. FUNDRAISING AND COMMUNICATION



Celebration 15th anniversary. Photo: Mirthe Groos

15 YEAR ANNIVERSARY

We celebrated our 15th anniversary in Paradiso Noord in Amsterdam on October 7. The celebration included live music performances, workshops, an overview of the different projects of the past 15 years, as well as the photo exhibition 'Cell Stories Kenya', a series shot by Kadir van Lohuizen at the Kamiti prison in Nairobi.



ASSIGNMENTS

Our paid assignments focused primarily in the Netherlands in 2017. Not only has the Dutch pre-release Programme (creative and sports workshops inside youth prisons) continued to grow significantly, there is also a growing interest in our Youth Lab, resulting in more and more coaching and training assignments. See the list below for all the assignments in 2017:

- JJI de Hartelborgt
- JJI Teylingereind
- JJI Den Heyacker
- JJI het Poortje
- Kleinschalige Voorziening A'dam (Spirit)
- Probation Service Rotterdam
- Probation Service the Netherlands
- Juliacks (artists)
- Ministry of Security and Justice- DJI
- Hogeschool Leiden (Youthlab)
- Fonds 21
- VSB Fonds

4. FUNDRAISING AND COMMUNICATION

ASSIGNMENT: DJI VOLUNTEERS-DAY

We were invited by the Custodial Institutions Agency (Dienst Justitiële Inrichtingen, hereinafter DJI) of the Dutch Ministry of Security and Justice to organize their Volunteers Day: a yearly event in recognition of the nearly 3600 volunteers that help or frequently visit (ex) offenders throughout the Netherlands. Young in Prison is one of the organisations that receive financial support from DJI for our post-release mentor programme.

During the day, 150 volunteers from different Dutch organisations (all supported by DJI) got to experience YiP's approach of working with youth in conflict with the law. They participated in YiP workshops - such as graffiti and storytelling - led by YiP workshop facilitators. The storytelling workshops resulted in a 'digital manifesto' that tells the personal stories of the volunteers and explains why they believe it is so important to work with (ex) offenders. You can view the 'scrolly' and read their stories (in Dutch) here: <https://binnestebuiten.younginprison.nl/binnenstebuiten#9679>

GRANTS AND DONATIONS

Private charitable foundations

A number of private Dutch charitable foundations donated significantly, mostly to contribute to our programme in the Netherlands. We received grants from organisations such as Kans Fonds, VSB Fonds and Oranje Fonds.



Minor and major donors

Regular YiP supporters donate on average € 6 a month. We now have a total of 53 supporters who generate an annual total of € 3.703 for the charity. In addition, YiP receives one-off donations from individuals and companies.

Governmental funding

Government funding was realised through a grant from the Dutch Ministry of Security and Justice for the programme in the Netherlands.



Post-release programme NL. Photo: Marc Driessen

5. ORGANISATION

OUR MISSION

Youngsters live in detention centers around the world. Wrong turns, friends or decisions led them to these places. Young in Prison believes that everyone deserves a second - or third - chance to turnaround their lives and contribute positively to society.

For the incarcerated youth that we work with, as well as for prison staff and other stakeholders, Young in Prison (YiP) is considered a positive learning-moment; participants acknowledge the power of creativity and positive role models, and they experience a sense of connectedness and trust.

As part of the YiP COPOSO methodology, the youths work on their personal development through arts and sports workshops. COPOSO focuses on the following 13 life skills, incorporating them into creative and sport-focused workshops:

1. Self-esteem, self-confidence, self-development
2. Empathy
3. Effective communication
4. Managing social relationships
5. Cooperating positively
6. Creative and critical thinking
7. Coping with emotions
8. Self-reflection
9. Managing stress and frustration
10. Coping with conflict
11. Independent action and decision making
12. Goal setting and planning effectively
13. Being a positive actor in society

Besides creating a path to a better future, COPOSO leads to a better understanding between young offenders and prison staff, improving the living conditions inside the youth prisons and creating a safe environment for personal development.

YiP was founded in South Africa in 2002 and the YiP International Network followed with activities in countries such as Colombia, Kenya, Malawi, Afghanistan, Morocco and the Netherlands. All international partner organisations share the same vision: that children and youth in conflict with the law get a fair chance to realize their potential, and that creativity liberates the potential of every child in conflict with the law to contribute positively to society.



Pre-release in NL. Photo: Young in Prison

YIP PROGRAMMES :

- Aim to increase resilience by improving valuable life skills that will ease the positive re-integration of young (ex) offenders.
- Advocate for more child-friendly laws, policies and practices.
- Contribute to lower recidivism rates and improve youth participation in the juvenile justice system.
- Inspire youths and built trust, communicate and bridge the gap between youths, communities, professionals and government authorities.

5. ORGANISATION

Mission & Impact

Young in Prison contributes to building a safer society by facilitating the positive re-integration of youth post detention, and decreasing the rates of recidivism.

The goal

Young in Prison strives to rehabilitate young ex-offenders through secondary desistance: a long-term and intrinsic motivation to reject criminal behaviour.

This is achieved by

Encouraging, inspiring and fuelling the intrinsic motivation. For this purpose youngsters need to be provided with three basic needs

COMPETENCIES

- Vital life-skills taught through COPOSO-based workshops
- Personal development and growth are the focus of the workshop themes.

AUTONOMY

- Creative and sports workshops that stimulate agency.
- Working towards the creation of artistic products and exhibitions
- The youth participate in the design of COPOSO cycle.
- In the Youthlab youngsters learn how to work as consultants in the juvenile justice sector. Their experiences and insights are invaluable.

CONNECTEDNESS

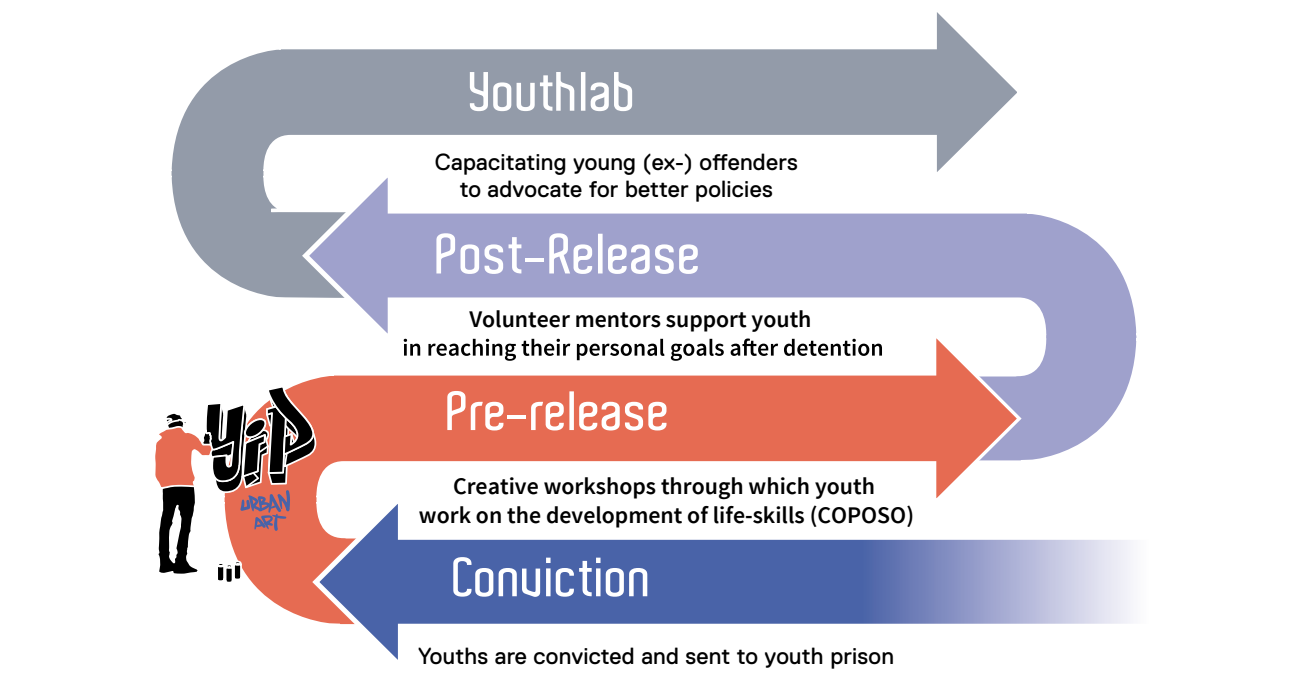
- Inspiring YiP workshop trainers who work as equal with their students
- YiP mentors are there to encourage and inspire the youngsters. This is made easier because they are not part of the official system.
- A YiP buddy who will be matched to the youth and provide understanding and perspective.

CORE VALUES:
Positive approach: Everyone involved in Young in Prison breaths positivity: they truly believe that every child and young person has the potential to become a positive contributor to society. Children should have their strengths rather than their weaknesses affirmed.

Role models: Using peers as role models is an effective way to reach young people.

Creativity as a means: Creativity increases resilience and fosters self-development. It opens doors to other, ‘out of the box’ approaches.

5. ORGANISATION



GOVERNANCE STRUCTURE + BOARD MEMBERS

The Supervisory Board in 2017:			
Name	Function	Background	Member
Michiel van Wijk	Chairperson/ Treasurer	main: Corporate M&A other: n/a	01-05-2016
Edith Boekraad	Secretary	interim manager/ former strategist at Cordaid other: n/a	09-10-2008
Carolien Pentinga	General Board Member	main: lawyer at Pentinga Law other: founder of Prison Yoga The Netherlands	19-2-2018
Rene Schelvis	General Board Member	Freelance Coach, former COO of IMC other: board chair of Opkikker, chair supervisory board Big Move	17-11-2011
Esther Overweter	General Board Member	main: Supervisory Board at Stichting Justt other: Supervory Board (vice-chair(stichting Orion, Supervisory Board Jeugdzorg Nederland, Advisory board, Criminology Vrije Universiteit.	19-3-2018

The Supervisory Board in 2017:
The Board functions on a voluntary basis and all members are in office for four years, with the possibility of extending the term three times. The Board decided to bring down the number of board member from 7 to 5 in order to operate more efficiently. Godert Zijlstra, Cazijn Langeler (chair) and Wyke de Vos stepped down as board members and Carolien Pentinga and Esther Overweter joined the board at the start of 2018.

The Board analyses the feedback and financials provided to them by the Management Board and, where necessary, agrees on improvements and changes to financial and/or strategic policies. The Board is also responsible for contracting the Management Board. The Board met four times in 2017.

Advisory Board- YiP Art
The Advisory Board was set up to get more expertise on board to ensure the sustainability of the YiP Art photography auctions, which are an important contributor to YiP’s income. The Advisory Board is comprised of six members, all prominent figures from the Dutch art world: Gerrit Jan Wolffensperger (ex-Dutch parliamentarian), Jop Ubbens (prev. auctioneer at Christie’s Amsterdam), Daniela Petovic (art curator at KPN), Dick Breebaart (prev. curator at Naarden festival), Claire Beke (Owner, Claire Beke - Communicatie in Cultuur) and Roel Sandvoort (Sandvoort Gallery fine art photography). Diane van de Marel and Wim van Sinderen decided to leave the advisory board in 2017

Advisory Board- YiPMade

The YiPmade advisory board includes Hester Ezra from Butterfly works, Renee de Kuyper, Commissioner at De Kuypers Holding, Peggy Stein, founder One BigAgency, Nathalie Mangus, founder of Noosa Amsterdam, and Eva Olde Monnikhof, from Atelier Van Lieshout

ORGANISATIONAL STRUTURE

Young in Prison operates as an international network with equal members since 2012 . Since 2015 we have communicated this by using the name Young in Prison International. In 2013, we started implementing a programme for Dutch youths in conflict with the law that we named YiP-PPNL.

- The Hub (YiP-Hub)
- Fundraising and Grants Management (YiP –Fundraising)
- Prison Programmeme NL (YiP- PPNL)

The YiP partners are five peer organisations that collaborate and support each other on a basis of equality: Ayara, YADEN, Music Crossroads Malawi, Young in Prison South Africa and Young in Prison the Netherlands. The relationship between the members is based on knowledge acquisition and sharing of how each member implements the YiP Programmeme in the prisons in their respective countries.

FINANCIAL POLICIES

It is the commitment of Young in Prison to always:

- Safeguard the assets and resources of Young in Prison
- Ensure the most effective use of all assets and resources as regards meeting Young in Prison objectives
- Spend funds received according to the purpose for which they are intended
- Perform the above in an accountable and transparent manner
- Conduct all business in an ethical and responsible manner

Committee of Recommendation

This committee was installed to facilitate cooperation between partner organisations and potential funders. It is also closely linked to YiPAr and currently consists of one person: Taco Dibbits (Director, Rijksmuseum).

YIP - HUB

The Hub serves the network and is responsible for the implementation of activities decided upon by the network. The network thus defines the tasks of the Hub with the Hub being responsible for serving the members.

YIP - FUNDRAISING

Whenever YiP International has raised funds for a network member to implement a YiP Programme, YiP International becomes the grant manager of this member. This particular member needs to report to YiP International.

YIP- PPNL

Within the YiP International Network, YiP- PPNL is an equal partner to all other members of the network, namely Music Crossroads Malawi, YADEN, Ayara and Young in Prison South Africa

Delegation of authority

Full responsibility for internal control within the various operating departments rests with the Board that in turn ensures that appropriate and adequate controls are put in place within Young in Prison to safeguard all assets. The Board ensures that all employees comply with the policies, procedures and guidelines, and determines appropriate structures for authorisation. Certain specific authority is delegated to the Director. The Director in turn specifically delegates authority to others within Young in Prison.

Accountability checks

Wherever possible a particular employee or volunteer is given full responsibility for a task or area of work so that it is clear who must account for all actions or transactions. In order to ensure that all policies and procedures are followed, independent checking and review of work is practiced. The evidence of checking is to be shown on the relevant documents in the form of a signature.

Separation of duties

Young in Prison applies separation of duties wherever possible. This means that the following responsibilities are separated in relation to a particular transaction:

- Authorisation
- Physical control
- Recording

Where one person is required to carry out all three responsibilities, independent checks and accountability will be enforced.

Financial Reserves

Sufficient financial reserves are maintained to facilitate normal operating activities over a period of up to 12 months should a shortfall in income occur and to cover potential risks that may arise from time to time. For this purpose Young in Prison strives to keep a minimum of 150.000 euro in reserves.

Savings and Investment

YiP's savings are kept in a savings account with Triodos Bank. Due to the high risks involved in investment, Young in Prison does not engage in investing its savings and / or reserves.

Financial ratios

A guiding financial ratio under the previous 650 Guideline was the 25% limit of costs of own fundraising as compared to the income due to own fundraising. This ration has changed with the new Guideline 650. The new ratio includes spent on fundraising versus total fundraise income. In 2017 this ratio stands at 3%.

Our income needs to be directed as much as possible to realizing our objectives. We strive to spend at least 80% of our income to meet our objectives. In 2017 this ration was: 91%

We try to keep the costs of management and administration as low as possible and at least below 10%. In 2017 the management and administration costs/total expenditure stood at 4%

Of all the expenditure, we want to devote at least 80% of our resources to meeting our objectives. In 2017 we managed to keep these utilization rate costs at 92%.

RISK ANALYSES

Risks	Mitigation	Effect of Mitigation Measure
strategy/ reputation		
Criticizing youth prisons for poor conditions and policies (in the media for example) can harm relationships with prisons and limit entry into prisons.	Dealing with prisons requires fine lobbying skills and political sensitivity and the capacity to lobby effectively. Often we choose not to engage with media.	This can enable a good relationship with prison authorities wwwhile at the same time maintaining a critical standpoint.
Using the name 'Young in Prison' when working directly with youths can have a stigmatising effect on them, especially those in post-release projects	We intentionally named our methodology COPOSO, which is a name that can also be used for our whole project.	COPOSO is a more positive name and hence will not have a negative and stigmatizing effect on youths who have been in conflict with the law.

(risk analyses continues on the next page)

5. ORGANISATION

RISK ANALYSES

Risks	Mitigation	Effect of Mitigation Measure
Operational Activities		
Unwillingness from prison wardens who have been guilty of torture or CIDTP to join the project related to the sensitisation and capacity-building for prison wardens in the Global South.	Liaison with prison management to solve such cases and invest time in gaining the trust of the prison warders.	This has increased the chances of prison management joining our programmes.
Youths are sometimes transferred to other sections of the prison or other prisons entirely, where the project is not being implemented, thus losing valuable progress with these youths. Especially in the Global South.	The Young in Prison project needs to work closer with the prison administration and social workers.	This way we can ensure that they are aware of who the YiP participants are and make sure that their progress within the programme will not be lost.
Security of staff while working in prison institutions is not guaranteed.	YiP has the option of being accompanied by someone from the institution for the duration of the workshops. Staff need to be trained how to handle risky situations when working with prisoners.	The effect is that Yip staff feels comfortable enough to work with young prisoners and are well prepared should something go wrong.
Once juvenile offenders are released they are often excited and are hoping to enrol or find a job or traineeship quickly. Their patience might run out if something is not arranged quickly, creating a state of mind in which it is easier to fall back on old patterns.	Mentoring of newly released juveniles needs to be intensive. The approach of YiP needs to be realistic and transparent with regards to expectations and opportunities.	
Working closely with former prisoners and allowing them into the offices could pose the threat violence, theft and fraud.	The level of trust between our beneficiaries and YiP staff is at a high level and all Yip staff members are sensitised on being alert to theft and fraud. Also YiP has developed protocols in case such cases arise.	High level of trust significantly reduces the risk that beneficiaries will abuse the bond they have developed by engaging in theft or fraud.
Financial Risks		
The price of assignments we deliver can be too low because overhead allocation is too little.	Gradually increase overhead fees making assignments increase in price. And having up-to-date and transparent overhead breakdown overview.	Charging a fair price generates more income, improving YiP's overall financial stability.
Depending on 1 and 2 year subsidies and grants is not a stable and sustainable income base.	Trying to generate multi-year grants, diversify and renew grants and aim at several grants rather than a few.	Diversification and renewing the grant database assures more stability.
Financial Reporting		
Each grant has their own reporting criteria and managing several relatively small grants involves numerous reporting duties	Requesting grants to use one single audit protocol.	Using one single protocol simplifies the reporting duties and preparation work for the audit files.
As a small NGO YiP has to abide by reporting rules that are similar for big NGOs while resources are limited to hire financial professionals.	Recruiting financial staff needs much attention and financial staff need to have high-level capacity and must be willing to do administrative work.	Financial professionals can take on all financial work that is involved in the organisation.
Laws and Regulations		
Losing the ANBI status will be an impediment for subsidies from grant-making organisations.	YiP needs to be constantly alert to abiding by ANBI rules and sharing this monitoring duty among multiple staff members of YiP.	By making multiple staff members responsible for ANBI assessments, YiP will be constantly alert.
The diverse nature of YiP activities and services complicates the VAT position of YiP.	Frequently consulting a VAT expert for advice	Ensure that the VAT position for all activities are clear and checked frequently against new changes in laws and changes within YiP.

6. FUTURE

PLANS

At the beginning of 2018 we received promising news about continuous funding from various funders in the Netherlands. This means we are able to expand and professionalise the programme for our activities in prisons the mentor Programme and the Youth Lab. The funding also allows for more attention on validating our methodology and disseminating our good practices.

Our international involvement started in 2018 with new partnerships in Morocco and Macedonia. We were invited to Kenya to participate in a learning and sharing forum & festival, resulting in promising opportunities for the near future. We will engage our other network partners in Malawi, South Africa and Colombia to review the COPOSO methodology. Our ambition is to share our international strategy with as many stakeholders as possible during congresses and events, both in the Netherlands and internationally.



Volunteers day DJI. Photo: Steef Fleur

BUDGET 2018

INCOME	budget 2018 €	result 2017 €
Individuals	29.800	7.784
Companies	0	4.923
Public authorities	183.460	187.070
Not-for-profit organisations	<u>337.121</u>	<u>227.511</u>
Total generated income	550381	427287
Sales activities (excl taxes)	0	61.690
TOTAL INCOME	550.381	488.977
EXPENDITURES		
SPENT ON OBJECTIVES	budget 2018 €	2017 €
A. Societal support and awareness	10.400	19.751
B. Social and educational support	<u>516.081</u> <u>526.481</u>	<u>427.299</u> <u>447.050</u>
SPENT ON OBTAINING FUNDS		
General		
Calculated costs	<u>9.488</u>	<u>12.912</u>
MANAGEMENT AND ADMINISTRATION		
General		
Calculated costs	<u>10.100</u>	<u>21.480</u>
TOTAL EXPENDITURE	546.069	481.442
RESULT	4.312	7.832

Financial annual report 2017

Introduction

In 2017 a great deal of effort was put into successfully securing funding for 2018 which we achieved through a number of funds and holding YiPArt Auction. The secured funding was used for the 2018 prison programme in the Netherlands.

BALANCE SHEET

		<u>December 31st 2017</u>		<u>December 31st 2016</u>	
		€	€	€	€
ASSETS					
Stock			0		0
Receivable grants			78.345		82.017
Other receivables and accruals			6.552		11.425
Cash & bank			158.131		150.971
	Total		<u>243.028</u>		<u>244.414</u>
LIABILITIES					
Continuity reserve			192.852		185.020
Accrued Grants			0		17.591
Short-time liabilities			50.176		41.803
	Total		<u>243.028</u>		<u>244.414</u>

STATEMENT OF INCOME AND EXPENDITURE

	2017	budget	
	2017	2017	2016
	€	€	€
INCOME			
Individuals	7.784	5.400	41.600
Companies	4.923	0	0
Public authorities	187.069	163.450	408.786
Not-for-profit organisations	<u>227.511</u>	<u>269.441</u>	<u>266.427</u>
Total generated income	427.287	438.291	716.813
Result sales activities	<u>61.690</u>	<u>93.078</u>	<u>13.079</u>
TOTAL	<u><u>488.977</u></u>	<u><u>531.369</u></u>	<u><u>729.893</u></u>
EXPENDITURES			
Spent on objectives			
A. Societal support and awareness	17.742	54.063	10.343
B. Social and educational support	<u>427.299</u>	<u>350.281</u>	<u>642.360</u>
	445.040	404.344	652.703
Spent on obtaining funds	12.912	36.291	11.563
Management and administration	23.490	40.547	17.716
TOTAL	<u><u>481.442</u></u>	<u><u>481.182</u></u>	<u><u>681.982</u></u>
SUM INCOME AND EXPENDITURE	7.535	50.187	47.911
Financial mutations	297		289
RESULT	<u><u>7.832</u></u>		<u><u>48.200</u></u>
Allocation of the result			
Mutation in Continuity reserve	<u><u>7.832</u></u>		<u><u>48.200</u></u>

EXPLANATION OF EXPENDITURE

	Objectives		Costs of fundraising	Man. & Admin.	Total 2017	Budget 2017	Total 2016
	A	B					
Project costs	-	249.793	-	-	249.793	321.210	514.820
Communication	253	176	2.019	111	2.559	0	8.269
Personnel	13.866	160.795	4.177	9.865	188.703	199.385	150.736
Housing	2.825	3.178	5.206	2.119	13.328	12.179	10.570
Office and general	798	13.357	1.510	11.395	27.059	27.000	10.237
Subtotal	17.742	427.299	12.912	23.490	481.442	559.774	694.632

Personnel costs 2017

	2017	budget 2017	2016
Salary	147.993	140.860	103.775
Social Insurance	26.817	25.525	19.170
Pensions	0	0	0
Free-lance	6.310	24.500	20.223
Others	7.583	8.500	7.568
Total	188.703	199.385	150.736
Number of fte's	3,74	3,49	2,87

	2017	2016
Spent on objectives/total income		
<i>Spent on objectives</i>	445.040	652.703
<i>Total income</i>	488.977	729.893
Percentage	91,01%	89,42%
Spent on objectives/total expenditures		
<i>Spent on objectives</i>	445.040	652.703
<i>Total expenditures</i>	481.442	681.982
Percentage	92,44%	95,71%
Spent on fundraising/income fundraising		
<i>Expenditures</i>	12.912	11.563
<i>Income fundraising</i>	427.287	716.813
Percentage	3,02%	1,61%
Management and administration costs/total expenditure		
<i>Management and administration costs</i>	23.490	17.716
<i>Total expenditures</i>	481.442	681.982
Percentage	4,88%	2,60%

Cash Flow

AMOUNTS x1.000

	2017	2016
	€	€
Cash & cash equivalents January 1st	151	233
Operational activities		
Result	8	48
Depreciations		
Changes in working capital	-1	-130
CASH FLOW FROM OPERATIONAL ACTIVITIES	7	-82
Investments activities		
Investments in fixed assets	-	-
Devestments fixed assets	-	-
CASH FLOW FROM INVESTMENTS ACTIVITIES	-	-
Increase/decrease cash & cash equivalents	7	-82
Cash & cash equivalents December 31st.	158	151

ACCOUNTING PRINCIPLES FOR VALUATION AND DETERMINATION OF RESULTS

1. General

The Young in Prison (YiP) Foundation was founded on 26 August 2002 in Amsterdam. The organisation's most important aim is easing and improving the situation of young offenders in prisons in the Netherlands and the wider world and offering alternatives for their future once they have been released. YiP offers reintegration programmes that promise to give offenders self-confidence, self-esteem and the hard skills that will help them earn money and avoid the cycle of crime. We fund these schemes by raising public awareness and generating financial support from individuals, charities and businesses.

2. Reporting guidelines for fundraising institutions

The annual report is laid out according to Guideline 650 for Fundraising Institutions published by the Dutch Accounting Standards Board. This guideline was reviewed by the Accounting Standards Board in 2009. The objective of this guideline is to provide insight into the running costs of the organisation and to ensure that funds are being spent correctly and for the purposes for which they were obtained.

3. Accounting principles for valuation and determination of results

Insofar as not otherwise stated, the items on the balance sheet are included at an amortised cost price. The income and expenditure, based on historical costs and proceeds, are allocated to the year which they concerned unless otherwise stated. In the receivables account has been held with a deduction for a provision for bad debts, as long as provided for.

4. Reserves and funds

The total assets are available for use for YiP's projects. The continuity reserve is currently at €192.852. YiP strives towards a minimum continuity reserve of € 200.000. This amount makes it possible to continue with contracted staff members on the payroll for around 12 months.

5. Project obligations

Project obligations and spending on objectives is processed after a contractual subsidy commitment has taken place. The obligation for subsidies provided to partner organisations for running projects is the balance of contracts actually concluded with partner organisations less the advance funding for these partner organisations. Once the definitive approval for the project report has been provided to adopt the financial statements, any differences are settled and processed in the financial statements.

6. Foreign currency

Transactions in foreign currency are converted into euros at the exchange rate on the transaction date. At the end of the financial year all assets and liabilities in foreign currencies are converted into euros at the final exchange rate at the balance sheet date. The ensuing exchange results are processed in the statement of income and expenditure.

7. Donations and general gifts

Donations and general gifts are justified in the year when they were made.

8. Subsidies and special gifts

This income is allocated based on the realised indirect and direct spending on the objectives within the framework set by the subsidy decision.

9. Charging on of costs

Objectives fall into two groups at YiP: Re-integration and public support. In addition there are costs allocated to own fundraising and costs for management and administration. These costs

are allocated to the year that they concern and are charged to the activities previously referred to, based on a fixed apportionment formula for staff costs and office costs.

ORGANISATION INFORMATION

Young in Prison Foundation (Netherlands)

Annual Report 2017 (summarised Financial Report)

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